



# All Saints with Holy Trinity Church Loughborough

## APCM Minutes Tuesday 30<sup>th</sup> April 2024 in Church

|    | MEETING OF THE PARISHIONERS OF ALL SAINTS WITH<br>HOLY TRINITY   |  |
|----|--|--|
| 1. | James Badger welcomed everyone to the meeting.   | Apologies were received from.<br>Bob Smith<br>Kate Burns<br>Jean Taylor<br>Deb Green<br>Kath Lewis<br>Richard Haswell  |
| 2. | Rev David Newman opened meeting in prayer  |  |
| 3. | <b>Confirmation of Minutes from APCM meeting held on 25/04/2023.</b><br>Minutes agreed and signed by James Badger  | The minutes were accepted as an accurate record of the meeting.  |
| 4. | <b>Election of Church Wardens</b><br><br>Church wardens are elected annually but usually serve a 3-year term . They are lay officers of the bishop. Nicky Morgan and Gwyn Bates have agreed to stand for a further term.<br><br><b>Church Warden Nomination: Gwyn Bates</b><br>Proposed – J Badger<br>Seconded – G Smith<br><br><b>Church Warden Nomination: Nicky Morgan</b><br>Proposed – J Badger<br>Seconded – G Smith | <br><br><br><br><br><br><br><br><br><br>The meeting elected Gwyn Bates as Church Warden<br><br><br><br><br><br><br><br><br><br>The meeting elected Nicky Morgan as Church Warden |
|    | <b>The meeting of the Parishioners closed at 7:36 pm</b>   |  |



## All Saints with Holy Trinity Church Loughborough

|    | MINUTES OF THE QUALIFIED ELECTORS MEETING OF ALL SAINTS WITH HOLY TRINITY   |   |
|----|---|---|
| 1. | <p><b>Confirmation of Minutes from APCM meeting held on 25/04/2023.</b></p> <p>Minutes agreed and signed</p>  | The minutes were accepted as an accurate record of the meeting. |
| 2. | <p><b>Electoral Roll Report</b></p> <p>At the close of the electoral roll prior to this meeting there was a total of 138 people on the electoral role.</p> <p>The electoral role stood at 136 at the end of 2023. Since then, 2 have been removed and 4 new members have joined. The role now stands at 138.</p>  |   |
| 3. | <p><b>Annual Report and Accounts</b> (<i>made available on website prior to the meeting</i>)</p> <p>The Annual report was presented by The Treasurer Bridget Towle. The key points of her presentation were:</p> <p>The annual report and accounts tell the story of the year.</p> <p>The annual accounts represent both the generosity and the growth of the congregation and our church activities and the APCM is a good time to celebrate and give thanks.</p> <p>She was particularly grateful for the support of regular givers and donors, which makes everything possible including the payment of building running expenses and the parish contribution to the Diocese for the salaries of the ministry team. With this help All Saints is thriving and growing.</p> <p>She pointed out that a formal part of the APCM is to receive the annual report and accounts.</p> <p>She reported that the Annual Report and Accounts to 31<sup>st</sup> December 2023 had been confirmed as accurate by the independent examiner Cound &amp; Co and approved by the PCC on 23<sup>rd</sup> March 2024, when they were signed by James Badger as vice chair of the PCC. As a registered charity the report and accounts will now be posted on the Charity Commission website. Prior to this evening's meeting those on the electoral roll have been informed that the Annual report and accounts are on the church website, copies have also been</p> |   |



# All Saints with Holy Trinity Church Loughborough

|   |  |
|---|--|
| <p>available on request by the Parish Office. The role of this meeting is to receive the report and accounts.</p> <p>She then went through the annual accounts in some detail making the following points:</p> <p><b>Unrestricted Funds:</b><br/> Total income for year : GBP 153,450<br/> Income from planned giving has increased by GBP13K to GBP92K (GBP70K 2022), mainly because of growth in monthly donations via the Parish Giving Scheme which is the preferred way of receiving such donations. Other sources of funds were from the Christmas Tree Festival and rent received from church properties. We also benefited from moving our general deposit account from HSBC to CCLA a charity investment house.</p> <p>Total expenditure for the year: GBP137,970.<br/> The largest annual cost is the Parish Contribution to the Diocese which amounts to 38% of our expenditure. This is our contribution to the cost of providing the clergy team and other diocesan costs which has increased from GBP53K to GBP56K. Other expenditure has decreased by GBP11K re professional fees, GBP2k re wages and salaries and music and GBP2K for church running expenses, offset by an increase in church maintenance costs of GBP7k .</p> <p><b>Restricted funds and Designated funds</b><br/> Income has increased by GBP50K largely due to funds raised to date for the South roof project including a GBP10K legacy from Anne Johnson. Bridget acknowledged the support of Anne’s family for the PCC’s decision to use the generous legacy to repair the church that she loved. She went onto suggest that we should conder following Anne’s example when writing our wills.</p> <p>Expenditure of GBP1,800 is the final payment for the A/V system.</p> <p>The accounts therefore show a surplus for the year on the unrestricted funds of GBP15,480, which is helpful if required to balance budget in 2024.</p> <p>Finally, Bridget expressed her thanks to Tony Middleditch for his work as bookkeeper, Graeme Smith the Stewardship Champion, Roger Webber who deals with gift aid, Colin Berry and Sue Fordham who deal with banking and James Badger who looks after utility and insurance contracts. She went onto say that the finance team are always looking for new talent and would like to recruit a legacy champion .</p> | <p>There were no questions on the accounts.</p> <p>The meeting received the accounts as presented.</p> |
|---|--|



## All Saints with Holy Trinity Church Loughborough

|           |   |   |
|-----------|---|---|
|           | <p>Bridget Towle proposed that the APCM receive the report and accounts. This was seconded by Lee Bradley.</p> <p>Howard Jones asked to raise subject of education: he reminded the meeting that ASwHT has special relationship with Loughborough C of E Primary School. Parishioners have children at this school and the clergy team contribute to assemblies. Also, the three foundation governors, Gwyn Bates, Howard Jones and Joanne Wilkinson are members of All Saints.</p> <p>The school is preparing for diocesan equivalent of Ofsted. At the last assessment the school was rated as outstanding. Part of this assessment is looking at the links with the parish and to confirm that links are alive and well.</p> <p>Howard Jones proposed the resolution that ASwHT endorses the active continuation of the relationship and links with the school. This was seconded by Penny White</p>               | <p><b>Agreed unanimously by all present.</b></p> <p><b>Agreed unanimously by all present.</b></p> |
| <b>5.</b> | <p><b>Appointment of Independent examiners.</b></p> <p>The treasurer Bridget Towle proposed the appointment of Cound and Co as the Official Examiners for 2024. This was seconded by James Badger.</p>  | <p><b>This was unanimously approved by all present.</b></p>                                       |
| <b>6.</b> | <p><b>Safeguarding Report</b> <i>(made available on website prior to the meeting)</i></p> <p>Claire Gregson spoke to the Safeguarding Report. She pointed out that Safeguarding Is everybody's business. She noted that changes in how this is managed are coming subject to more discussions at General Synod in June. It is all about keeping people safe. Angela Clark is helping with DBS checks .</p> <p>How are ASwHT managing the safeguarding. The dashboard is the post important document allowing us to keep tabs on all aspects. She thanked the ministry team and church warders for their help and support. She also acknowledged the support from the diocese.</p> <p>The safeguarding team is small and needs to grow. She asked for more volunteers and suggested that if anyone felt they could help. They should talk to her.</p> <p>James Badger thanked Angela and Claire for their efforts.</p> | <p><b>There were no questions from the meeting</b></p>  |



## All Saints with Holy Trinity Church Loughborough

|            |  |  |
|------------|--|--|
| <b>7.</b>  | <p><b>Fabric Report</b> <i>(made available on website prior to the meeting)</i></p> <p>Taken as read. Gwyn Bates formally thanked Will for the report and for taking on the role as fabric officer. She also thanked John Dimmick for the day to day oversite and maintenance of the church building and the cleaning team lead by Penny White.</p>  | <b>There were no questions from the meeting</b>            |
| <b>8.</b>  | <p><b>Deanery Synod Report</b> <i>(made available on website prior to the meeting)</i></p> <p>Taken as read. James Badger pointed out that deanery synod meetings were open to all and so anyone was free to attend.</p> <p>He also talked about the upcoming Diocesan synod elections and that anyone interested in standing could talk to him about the role.</p>  | <b>There were no questions from the meeting.</b>           |
| <b>9.</b>  | <p><b>Election of PCC Members</b></p> <p>There were 4 vacancies on the PCC and 4 nominations were received.</p> <p><b>Kate Burns</b> - Proposed: Graeme Smith. Seconded: Penny Pullan<br/> <b>Bob Smith</b> - Proposed: Graeme Smith. Seconded: Kate Burns<br/> <b>Angela Clark</b> - Proposed: James Badger. Seconded: Ann Greenwood<br/> <b>Jamie Cook</b> - Proposed: Gwyn Bates. Seconded: Claire Gregson</p> <p>James Badger extended his thanks to all those continuing to stand and welcomed the members joining the PCC for the first time.</p>  | <b>The meeting elected all those nominated to the PCC.</b> |
| <b>10.</b> | <p><b>Commissioning the Warden Team</b></p> <p>James Badger introduced this item by pointing out that the Church Warden role is huge and carries lots of responsibility, and so it is important to have a team behind them to share the workload.</p> <p>Gwyn Bates thanked all the volunteers who help in the church in any capacity. She said that it was great to work with them. She also thanked the ministry team for their efforts during the vacancy and in particular Rev David Newman</p> <p>She said that Penny White and Kath Lewis were standing down from the team and made a presentation to Penny to thank her for her efforts.</p> <p>The members of the team will now be:<br/> Lee Bradley,<br/> Jo Wilkinson<br/> Angela Woodward,<br/> Jamie Cooke</p> |  |



## All Saints with Holy Trinity Church Loughborough

|            |  |  |
|------------|--|--|
|            | <p>Amanda Ury.</p> <p>Rev David Newman formally commissioned the new team.</p>   |  |
| <b>11.</b> | <p><b>Vote of Thanks:</b> James Badger thanked church wardens for their tireless efforts along with Debo, David Newman and ministry team. Thanks were also expressed to the PCC members, sound desk team. pastoral care team, the choir, the music group and Simon, Headley as well as the deputy wardens and other volunteers. Gwyn thanked James Badger, Ann Greenwood and Bridget Towle for their work.</p> <p>Howard Jones thanked those who prepared the parish profile, albeit unsuccessful at round one, and noted that we are looking to initiate round two of the recruitment process.</p>  |  |
|            | Comfort break at 8:15pm  |  |
| <b>12.</b> | <p><b>Update re Minster Communities made by James Badger.</b></p> <p>Current grouping involving All Saints is Osgathorpe, Belton, Diseworth, Kegworth, Long Whatton, Hathern, Quorn, Barrow , Wymeswold, Prestwold, Swithland are considering whether they are better placed to join southern area but at the moment are with us.</p> <p>Question asked about whether groupings drawn up on theological grounds; Answer was no; they are primarily about geographical linked areas, however the separation between group c and d is more about theology.</p> <p>The intention for each group to have 4 stipendiary posts but that does not mean they all have to be clergy, but there has to be at least one.</p> <p>Another question asked about next steps. Answer is that we will move on to phase 2 “Forming”. This will involve setting up working groups, and these will initially be a steering group and a finance group, but other groups could be set up if required. But at the moment it is envisaged that each church would have separate finance arrangements, no plans currently to merge this within groups.</p> <p>The project would provide opportunities for example opportunity for more focus on education and exchange of ideas.</p> <p>James took a temperature check of those attending asking them to say where they were on a scale of -3 (very unhappy with proposals) to +3 very happy and supportive of proposals. Majority of those attending fell into +3 with none at -1 to -3. But with the general feeling that the mission to</p> |  |



## All Saints with Holy Trinity Church Loughborough

|            |   |  |
|------------|---|--|
|            | Loughborough was really important and that groups C and D should work closely together. |  |
| <b>13.</b> | The meeting closed with The Grace   |  |
|            | <b>Meeting closed at 9: 12 pm</b>   |  |

I certify these minutes are an accurate record of the meetings held 30<sup>th</sup> April 2024

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**James Badger - Meeting Chair**